

VOLUNTEER DRIVER DESCRIPTION
ST. LOUIS COUNTY PUBLIC HEALTH AND HUMAN SERVICES
DEPARTMENT

<u>POSITION:</u>	Volunteer Driver
<u>DUTIES:</u>	Transport people of all ages who are able to help themselves to medical and therapy appointments, grocery shopping, visitation at nursing homes or hospitals, etc.; as assigned by volunteer services staff.
<u>WHEN:</u>	Monday through Friday, occasionally weekends and week nights.
<u>TIME:</u>	Primarily during working hours 8 a.m. to 5 p.m. Flexible times - volunteers choose how often they drive.
<u>WHERE:</u>	Local travel with occasional trips out of the area.
<u>ORIENTATION/ SUPERVISION:</u>	Orientation to volunteer services and to the agency by Transportation Coordinator.
<u>TRANSPORTATION:</u>	Volunteer uses own personal vehicle. Mileage reimbursement available.
<u>QUALIFICATIONS:</u>	<ol style="list-style-type: none">1. No disqualifications on the background check.2. Valid Minnesota driver's license.3. Automobile insurance – maintain liability and no fault insurance pursuant to Minnesota statutes.4. Good driving record – no moving vehicle violations for at least one year from date of application and no other disqualifications.5. Patience and a caring concern for people.6. Vehicle neat and in good working condition.7. Be able to provide assistance to passengers. (opening car doors, carrying groceries, etc.)8. Ability to maintain confidentiality.9. Ability to call for assistance if an emergency situation, such as a client falling, occurs.

Rev. 1/26/2012